

## Stawell and Sutton Mallet Village Hall Committee Meeting

### Minutes of Meeting

25<sup>th</sup> September 2018 @ 7pm

Present: ST, DR, MH, TH, CGH, HGH, GE & AE (Minutes)

Apologies: MT & EM

1. Welcome	Welcome by Simon
2. Minutes of previous meeting	Minutes of last meeting held on 30 <sup>th</sup> August 2018 were agreed by the committee as a true record and signed by ST & HGH.
3. Matters Arising	<ul style="list-style-type: none"><li>• Update on improvements &amp; SDC grant claim – letter to SDC regarding this to update request.</li><li>• Disclaimer &amp; levy on equipment – update from MH &amp; CGH – more research needed prior to presenting it back to the committee – C/F to next meeting with a view to launch in Jan 2019.</li><li>• Fire risk improvements – gradual start to the improvements including the safety lights over next few months.</li><li>• Safety/security lights</li><li>• Food hygiene course for VHC &amp; MH's home – MH completed. MT &amp; MH have completed a nut allergy course.</li><li>• New PA system has been installed.</li><li>• Website has been updated by Brian – CGH has now been added as main contact.</li><li>• Audio / hearing loop improvements – to be reviewed on 5<sup>th</sup> November.</li><li>• Small works – Village Hall – boiler being fixed on Thursday 27<sup>th</sup> September – GE – Invoice to ST's house.</li></ul>
4. Treasurer's report	<ul style="list-style-type: none"><li>• Updated accounts shared with all the committee.</li></ul>

5. Denise's Resignation	<ul style="list-style-type: none"> <li>• Thank you to Denise for all your support over the past 3 years. Happy to stay as associate member.</li> </ul>
6. Election of new secretary	<ul style="list-style-type: none"> <li>• AE proposed &amp; seconded as new secretary. EM to be reserve secretary.</li> </ul>
7. Village Club Card Manager	<ul style="list-style-type: none"> <li>• ST to delegate to MT &amp; will review in 6 months</li> </ul>
8. Prostate Hub Cafe	<ul style="list-style-type: none"> <li>• £304.20 raised although attendance was low but very generous.</li> </ul>
9. Staffing for next Cafe 13th October	<ul style="list-style-type: none"> <li>• GE help with set up.</li> <li>• MH, ST, MT, AE &amp; EM to help with café.</li> </ul>
10. Film Night 13th October	<ul style="list-style-type: none"> <li>• Ideas discussed – opted for Leisure seeker (Rating 15)</li> </ul>
11. Autumn event 10th November	<ul style="list-style-type: none"> <li>• Hog roast &amp; Rod evening – CH to do poster &amp; £10 a ticket</li> </ul>
12. Battles Over Beacon 11th November	<ul style="list-style-type: none"> <li>• Letters to emergency services &amp; council etc. – only a response from the council so far.</li> <li>• Nearly have enough wood.</li> </ul>
13. Margaret Williams' event	<ul style="list-style-type: none"> <li>• For scanner appeal – Musgrove Park Hospital. ST, MT &amp; MH to help with bar.</li> </ul>
14. Calendar update	<ul style="list-style-type: none"> <li>• Avalon school pop enterprise café – Thursday 22<sup>nd</sup> November – awaiting poster with time etc.</li> </ul>
15. Village Draw	<ul style="list-style-type: none"> <li>• September draw – 92, 61 &amp; 101</li> </ul>

<p>16. A.O.B.</p>	<ul style="list-style-type: none"> <li>• MH – Thank you to Giles for new cupboards in bar area.</li> <li>• MH – Village coffee, tea, sugar &amp; powdered milk.</li> <li>• MH – new kettle for VH – all agreed.</li> <li>• GE – emergency supply of bacon, sausages &amp; bread for pop café if bad weather.</li> <li>• ST - Karen Heffernan would like to express her thanks for MH, CGH &amp; MT for their help &amp; support with bar &amp; food.</li> <li>• DR – Safari supper - New Year's Eve 2019/20 – no decision made – C/F to next meeting.</li> <li>• ST - AGM – Thursday 15<sup>th</sup> November 2018</li> <li>• HGH – Parking – letter written – to be circulated with VHC – once agreed will be shared via website &amp; added to VH noticeboard.</li> </ul>
<p>17. Date of Next Meeting</p>	<p>Tuesday 23rd October @ 7pm.</p>

Meeting finished @ 20.40hrs